

# Children’s Worker – Job Specification

Hazel Grove Baptist Church (HGBC)

Hazel Grove, Stockport

## Job Purpose

The Children’s Worker will oversee and develop the children’s ministry at HGBC, supporting the church’s vision of helping children grow in faith and engage with their local community.

## Key Responsibilities

* Oversee all aspects of children’s ministry, including training, supporting and growing leaders.
* Actively lead and support Sunday groups , (including oversight of lesson planning and rotas), Seedlings, and at least one midweek children’s outreach ministry.
* Contribute to the planning and delivery of church ‘fun days’ and other family events.
* Develop creative, outward-focused ministries to connect with children and families in the community.
* Build relationships with local primary and SEND schools. Involvement with the existing puppets/assemblies team.
* Collaborate with other local churches and Christian organisations.
* Take an active role in all-age worship and services, including Christmas nativity and similar events.
* Support other areas of church ministry as required.
* Participate as a member of the ministry staff team, including meetings, away days and training.

## Person Specification

* At least 3 years’ experience in a similar role within a church setting.
* Proven experience in developing children’s ministries and leading volunteers.
* Theological and/or vocational training to OFQUAL Level 4 (Certificate level), or willingness to undertake such training (funded by the church).
* Ability to work independently and creatively, as well as collaboratively in a team.
* Full DBS check and Level 3 Safeguarding training (provided by the church).
* Access to a car is desirable but not essential.
* Occupational Requirement: This post requires the postholder to be a practising Christian, in accordance with Schedule 9 of the Equality Act 2010, and in agreement with the HGBC and Evangelical Alliance statement of faith.

## Employment Details

* Place of Work: Hazel Grove Baptist Church – office space and laptop provided.
* Hours: 20 hours per week. Flexible working pattern including evenings and weekends. Sunday is a fixed working day (9:30am – 12:30pm).
* Salary to be discussed at interview.
* Leave: 5 weeks annual leave (inclusive of 5 Sundays) plus bank holidays (pro rata).
* Management: Line managed by the Senior Minister and accountable to the Leadership Team. This is a ministry team role, and as such the successful applicant will be required to observe the Ministry Code of Conduct as laid down in the HGBC staff handbook.
* Review & Development: Annual review plus opportunities for personal and professional development.
* Retreats & Conferences: One retreat/conference per year for spiritual development, plus one additional role-specific conference funded by the church.

## Application Process

To apply, please send:
- A CV
- A covering letter explaining why you feel called to this role

References: Two references are required, one of which must be from your most recent employer.

Applications & Enquiries: Please contact admin@hgbc.org.uk for further details or to submit your application.